



## Meeting Minutes December 3, 2025

### ➤ **Members:**

Alicia Ramos, Galt Joint UHSD  
Angela Rodriguez, Elk Grove USD  
Carey Buchanan, El Dorado COE  
Carla Slowiczek, CAERC/Sacramento COE  
Clifton Carley, Sacramento City USD  
Collette Macdonald, Folsom Cordova USD  
Diana Griffin, Amador County USD  
Jackie White, CAERC/Sacramento COE  
Dr. Jamey Nye, Los Rios CCD  
Joe Schallberger, Galt Joint UHSD  
Kiu Chuong, CAERC/Sacramento COE  
Patricia Black, CAERC/Sacramento COE  
Patricia Oliva, CAERC/Sacramento COE  
Pauline Lopez, Sacramento City USD  
Renee Collins, Sacramento COE  
Richard Judge, San Juan USD  
Rob Kinder, Davis Joint USD  
Stephanie Groat, Washington USD

### ➤ **Welcome:** Patricia Oliva, CAERC Director

The meeting started at 10:03am. Patricia Oliva welcomed members and partners to the meeting. Roll call of members was taken. Nine voting members were present at the time of roll call (Davis, El Dorado COE, Folsom Cordova, Galt, Los Rios, Sacramento City, Sacramento COE, San Juan, and Washington). Amador and Elk Grove arrived after the roll call, and Natomas and Twin Rivers were unable to attend the meeting and submitted their votes electronically. This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

### ➤ **Approval of December 3, 2025, Meeting Agenda**

- The agenda for the December 3, 2025, meeting was reviewed.
- On a motion by Carey Buchanan and seconded by Stephanie Groat the December 3, 2025, the agenda was approved (14 in favor, 0 against). [Natomas and Twin Rivers submitted their vote electronically in favor of approving the agenda.]

### ➤ **Approval of October 1, 2025, Meeting Minutes**

- Minutes from the October 1, 2025, consortium meeting were reviewed.

- On a motion by Dr. Jamey Nye and seconded by Rob Kinder the October 1, 2025, minutes were approved (14 in favor, 0 against). [Natomas and Twin Rivers submitted their vote electronically in favor of approving the agenda.]
- Approved October 1, 2025, minutes will be posted on the CAERC website at [www.caerc.org](http://www.caerc.org).

➤ **California Adult Education Program Updates and Deliverables**

- December 31, 2025 – 25/26 Member Expense Report Certified by Consortia in NOVA (Q1)
- December 31, 2025 – End of Q2
- January 31, 2026 – Student data due in TOPSPro (Q2)
- January 31, 2026 – Employment and Earnings Follow-up Survey
- February 28, 2026 – Preliminary Allocations for 2026-27 and 2027-28 released by this date

➤ **Select Topics**

**ELL Healthcare Pathway Grant**

- Round three funding will be a competitive RFA with awards between 1 million and 5 million dollars. It will be open to 71 consortia and up to 20 awards will be awarded. The purpose of this funding is to fund Centers of Innovation and Impact in health careers. The expected RFA will be released in mid-fall 2025 with the anticipated award cycle to start during the 26-27 fiscal year. It will be a 36-month expenditure period. As soon as CAERC receives more information regarding this grant, we will pass it along to members.

**Fact Sheets**

- Thank you to all members for their input on the 24-25 consortium fact sheet. CAERC members served 12,064 students, an increase from last year. 79% of students were reportable and 65% had 12 or more hours of instruction. Members issued 485 students with high school diplomas or GEDs, an 11% increase from last year. ESL enrollments saw a 3% increase to 43% of enrollment. ABE/ASE had no change and stayed at 28% of enrollment. Other enrollments by program areas include Short-Term CTE (14%), Workforce Prep (9%), K12 Success (7%), Pre-Apprenticeship (1%), and Adults with Disabilities (1%). All of these numbers come from CAEP data and not federal data. To view more data or to share the fact sheet please click [here](#).
- Dr. Nye asked what CAERC does with these fact sheets, both the consortium level and individual member fact sheets.
  - San Juan presents their fact sheet to parent groups, usually by pulling data from the fact sheet. Richard Judge also shares the data with people that are above him.
  - Carla Slowiczek shared that some of this data is used in our 3-year plan, but it's not broken down by per student cost.
  - Dr. Nye thinks it could be beneficial to add simple information showing the return on investment (ROI). This will be a topic of discussion at a future director's workgroup.
- Jackie White asked why we have 1% less pre-apprenticeship this year vs. last year and if there is a way to capture how many students transitioned to Los Rios?
  - Carla Slowiczek shared that transition data tends to lag by a year, but that we could capture that data and present it on public sources.

- Patricia Oliva shared that an added barrier to this data is that we rely on our students to inform us if they transition. There's no way to plug in a student ID number and track them.

### **Highlands Charter**

- The board voted to approve issuance of a notice of intent to revoke the charter of both Highlands and CICA. At the December meeting they will discuss again while Highlands keeps trying to fix their issues. If they do not, then at the February board meeting (possibly a different month) there could be a vote to actually revoke the charter and close the school down. CAERC will keep members updated as they learn more information.
- Some partners have reached out to CAERC inquiring about what we might be able to do if Highlands does close, but at this time we don't have an answer. San Juan has not seen a ton of drops in enrollment, so at this time they still have a large waitlist.

### **Member and Partner News, Updates, and Challenges**

- Carla Slowiczek shared that the registration is now open for Jay Wright's CAEP Accountability Training being held at Charles A. Jones next week.
- CAERC revamped its IELCE workgroup, and this group developed a COAPP for 72.2 Safety in Construction Trades Beginner/Low. It was submitted to CASAS, vetted, and approved. It is now listed on the [EL Civics Exchange](#) resources website. A new group will be creating the next COAPP for Safety in Construction Trades Intermediate/High.
- Davis is trying to hire a part-time in-person ESL teacher.
- Sacramento City is working on their budget development and it's going well. McClaskey will be moving over to CAJ in July due to their funding being cut. Their construction and forklift class just started in December. Their adults with disabilities will be hosting a craft fair this weekend (December 6<sup>th</sup>) in Downtown Sacramento.
- Angela Rodriguez is wondering how members are doing with their budget and if they see any potential staff cuts for next year.
  - Sacramento City is in limbo on losing classified staff and teachers.
  - Carey Buchanan asked where the budget cuts are coming from?
    - Elk Grove and Sacramento City are facing budget cuts from their districts and possibly losing WIOA funds.
  - Davis made cuts in the last few years, so while they're facing other issues, budget cuts aren't one of them.
- Elk Grove will be opening an EMT program with CalRegional.

### ➤ **Upcoming Meetings and Events**

- [Governor's Budget Workgroup](#) – January 20, 2026 – Sacramento
- [CAEAA Conference](#) – February 11-13, 2026 – San Diego
- [TDLS](#) – March 6-7, 2026 – Monterey or Hybrid
- [COABE](#) – April 12-15, 2026 – Indianapolis, IN
- [CCA State](#) – April 30-May 2, 2026 – San Diego
- [CAEP TAP Webinars](#)
  - ✓ [ELL Healthcare Pathways Strategies for Culturally and Linguistically Accessible Programs](#) – December 3, 2025 – 1:00pm to 2:30pm
  - ✓ [ELL Healthcare Pathways Virtual Open Office Hours](#) – December 18, 2025 – 12:00pm-1:00pm

➤ **Upcoming CAERC Meetings**

- CAERC Director's Workgroup – Friday, December 12, 2025, from 9:00am to 11:00am – Online
- Data & Accountability – Thursday, December 18, 2025, from 1:00pm to 3:00pm – Online
- Cancelled – Network of Transition Navigators – Friday, December 19, 2025
- CAERC Director's Workgroup – Friday, January 16, 2026, from 9:00am to 11:00am – SCOE, Room B
- Data & Accountability – Thursday, January 22, 2026, from 1:00pm to 3:00pm – Online
- Network of Transition Navigators – Friday, January 23, 2026, from 9:30am to 11:30am - TBD

➤ **Other Items for Discussion or Distribution**

- There were no items for discussion or distribution.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Clifton Carley and seconded by Angela Rodriguez the December 3, 2025, consortium meeting adjourned at 10:59am. (14 in favor, 0 against)